

Leicestershire County Council and Nottingham City Council
28-Day Notice of key decisions and items to be discussed in private

East Midlands Shared Services Joint Committee – 12 December 2022
Notice published – 11 November 2022

This notice contains details of key decisions to be taken and items to be discussed in private by the East Midlands Shared Services Joint Committee on **[date]**. The decision dates shown on this notice are the earliest anticipated and decisions may be taken later, if circumstances change. Any additional reports to be taken to the above meeting, or any changes made to the reports identified on this notice, will be published on separate notices.

If you feel that any decisions or reports that are to be discussed in private should be taken in public, please contact the Director of Legal and Governance (Loxley House, Station Street, Nottingham, NG2 3NG, constitutional.services@nottinghamcity.gov.uk) with your reasons no later than **29 November 2022** to give time for a response to be made at least five clear working days before the day of the meeting. Items to be discussed in private are those that will involve the disclosure of confidential or exempt information under the stated paragraph of Schedule 12A of the Local Government Act 1972, and when the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If any other documents relevant to the items included in the notice are to be submitted to the Joint Committee, they will be made available on the Council's website or on request from constitutional.services@nottinghamcity.gov.uk, provided they are not due to be discussed in private. Copies of the documents to be submitted to the Joint Committee can be obtained from Loxley House, Station Street, Nottingham, NG2 3NG (unless stated otherwise).

Governance Officer: Jane Garrard, Jane.Garrard@nottinghamcity.gov.uk

	Item to be considered	Date of decision	Open to the public or likely to be considered in private?	Who can provide further information?
1.	Governance and Joint Committee Terms of Reference (key decision)	12 December 2022	Open	Lucy Littlefair, lucy.littlefair@emss.org.uk
2.	East Midlands Shared Services Strategic and Performance Report – Quarter 2 2022/2023. (Key Decision)	12 December 2022	Fully exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because of the sensitive nature of the business affairs referred to in the report that, if published, could prejudice the ability of EMSS to operate competitively in the shared services market. For the avoidance of doubt, this exemption applies such that the report is exempt from publication by both Nottingham City Council and Leicestershire County Council.	Lucy Littlefair, lucy.littlefair@emss.org.uk

3.	East Midlands Shared Services Financial Update – 2022/23 and draft budget 2023/24 – 2025/26. (Key Decision)	12 December 2022	<p>Fully exempt under paragraph 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>It is not in the public interest to disclose this information because of the sensitive nature of the business affairs referred to in the report that, if published, could prejudice the ability of EMSS to operate competitively in the shared services market. For the avoidance of doubt, this exemption applies such that the report is exempt from publication by both Nottingham City and Leicestershire County Council.</p>	<p>Lucy Littlefair, lucy.littlefair@emss.org.uk</p>
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East Midlands Shared Services Joint Committee Members

Councillor Lee Breckon JP
Councillor Adele Williams
Councillor Pavlos Kotsonis
Councillor Richard Shepherd

(Chair – Leicestershire County Council)
(Vice Chair – Nottingham City Council)
(Nottingham City Council)
(Leicestershire County Council)